

MINUTES OF THE EXECUTIVE BOARD OF MANAGEMENT
20th May 2019 Meeting held at 4 Crown Cres Otara

Present:

Jeannie Sibun SCM Chair, Joy McFadyen SCM, Mark Asplin SCM, Keith Melvin MAN, Alison Dallas SCM
Apologies- Mino Ghadiali SCM

Minutes of Last Meeting: as Circulated

Minutes of the 17th April meeting signed as a True and Correct Record

K Melvin/ J McFadyen

Errors and Omissions: nil

Matters Arising: nil

Correspondence OUT:

- Congratulations letters –Nags Swimmers
- Record certificates sent
- AGM Paperwork sent to clubs
- Service Awards Due Info Sent
- Winter League Paperwork sent
- AGM Invites sent
- Congratulations Letter –Zac Dell NZ Teams
- Congratulations Letter-Thomas Murray –NZ Camp

Correspondence IN

- Winter League entries –FST,PPK
- Waiver- HPK,FST,PPK,PPT,PUK
- AGM PAPERWORK Complete –PPK,PUK
- Applications PUK for Travel Funding
- Service Nominations –HPK,PPK

J Sibun /J McFadyen

Matters Arising From Correspondence:

- ❖ Discussed in appropriate areas

Strategic Plan Focus-

- ❖ **Counties Performance Areas:**
- ❖ Swimming Camps-
- ❖ **Professional development:**
- ❖ Strategic Plan -2018-2019 Passed
- ❖ **Officials Development-**
- ❖ IOT Forum held 16 Member attended held 11th November
- ❖ IOT Forum held 8 members attended held 24th November

J Sibun /J McFadyen

Administration

AGM Paperwork has been sent out
Nominations Life, Honors, Service
Waiver Form, Nomination forms
Officials Badges ordered
Junior Meet Medals ordered
Stands Junior Meet Booked
Prize giving organised, helpers to setup Rita Chan see and family, Nehu Loza, Joy and Raeanna.

VP Swimming & Technical: Technical Panel

Swimming and Technical Meeting scheduled for June TBA

- Winter League Dates 2019 set ,one date has been changed due to clash with secondary schools confirmed
- SCM AGM Date confirmed 16th August 2019
- Co Junior Meet Date confirmed
- Anniversary Carnival Date Confirmed

Jeannie organising Officials for ST George. Winter League Meet Director is Keith Melvin. Reminder to all clubs For entries.

Congratulations to our new officials who have passed exams

Official's Regional exams- 2

JOS –

P O'Mara PUK

V Burns PUK

K Melvin/J Mc Fadyen

Property/Equipment/Catering Officer:

- ❖ New gazebos purchased and used at Champs 2015
- ❖ New Starting System purchased Automatic/Manual Starter 2016
- ❖ Black and White Printer/copier 2016
- ❖ Acer computer new hard drive 2017
- ❖ Meet manager update 2017
- ❖ Money programme update 2017
- ❖ Geoff and Jeannie's Laptop hard drive replaced 2017.
- ❖ TM8 Purchased 2017
- ❖ Suitcase to house Lap Counters purchased 2018
- ❖ Hard Drives to keep backups 2018
- ❖ Geoff Printer 2018
- ❖ Trolley 2019
- ❖ Hard Drives 2019
- ❖

A Dallas/K Melvin

Sponsorship/ Events/ Trophies Officer

Joy has all trophies and has them all at engravers Thankyou Joy for the great job That you do with the Trophies.

Apologies received for not attending prize giving Lesley Masters, and Emiel Logan

A Dallas /M Asplin

Financial

As attached

Request for funding .It was agreed by all that Zac Dell will receive an amount of \$500.00 towards him attending the World University Games. The Junior World Champs are fully covered by SNZ.

Unfortunately we are unable to give travel funding to Officials or Coaches this needs to be applied for to a trust By members Clubs as it is for individual travel.

Funding Received from Pub Charity towards costs of Winter League Pool Rental

Resolution to apply to Four Winds for Junior Meet Pool Rental and hire stands.

SNZ REGISTRATION FEES HAVE INCREASED BY 4% FOR 2019-2020 AS sent to clubs

M Asplin/a Dallas

Registrar/Records:

Registrations #1018 SCM

Request that the clubs databases get sent in to Sandra and Geoff once a month this is really important Athlete Roster is sent to Sandra once a month, thank you to all the clubs that send regularly

Clubs have been sent Club Registration Invoices, the Region has already paid SNZ.

- ❖ Registrations. Our number of Registered Members have dropped it has been noted that a lot of our clubs Have not registered club swimmers this season.

Association Records -10

NZ AGE GROUPS -2

2019 TYR PRO SERIES-2

GOLDEN HOMES-6

TRANSFERS -TOTAL 5

Inter Club -1

M Palmer-MAN-PPK

Inter Region Transfers OUT -4

G HU -HPK-Tasman-Nelson Marlborough

E Crowe -HPK -MT Wellington

G Crowe -HPK-MT Wellington

J Slessor-HPK-Mt Albert

Inter Region Transfers IN-0

K Melvin/J Sibun

General Business:

SNZ are to hold 3 Telephone Conference Calls for a SGM Meeting.to update their constitution and To tidy up wording.

Keith recently attended the Funding Workshop from Counties Manukau Sport plus incorporated societies. Found it most interesting. When applying for funding you need an IRD Number plus GST number and an exemption from income tax from IRD.

SNZ Rules (pools) are published on the NZ Website as of the 28th Feb, plus Fina Rules 2017-2021

All can be found on SNZ Website

CLUBS AGM's -All attended by members of Executive Board

PPK 19TH MAY -Mark Asplin attended

FST 19th May -Alison Dallas attended

MAN 5TH May, PUK 14th May, PPT 19th May, MRE 27th May, HPK 28th May -Jeannie attended

All clubs are reminded to send their reports plus Waivers to Sandra ASAP

Meeting closed 9.00 p.m.

Please note change of email contacts.

Geoff Sibun, Geoffsibun@gmail.com

Jeannie Sibun, Jeanniesibun@gmail.com

Counties Sandra countiesmanukausswimming@gmail.com

NEXT MEETING 24TH JUNE 2019 (Date change owing to SNZ OPENS)

Signed as a True and Correct Record.

..... Date